

104

MADISON COUNTY
PERSONNEL ACTION

Department

Tax Collector

Employee Name

Pace Kay S

Job title

Tax Collector

Employee SS #

Effective Date

10-1-14

Hire

Full-time

Part-time

Temporary

Hourly

Salaried

Position:

new position
or replacement

if so, whom?

Rate of Pay

\$ _____

Job references checked (if applicable)

Background checked (if applicable)

Driving Record checked (if applicable)

Promotion

From Position:

To Position:

Rate of Pay

\$ _____

Rate of Pay

\$ 130,500.00

yearly

Termination

Death

Dismissed

Resigned

Retired

Documentation Attached

Approval of Elected Official or Department Head

Printed Name

Kay Pace

Signature

[Signature]

Date

9-18-14

Forward to Administration for Paperwork Processing

Administrative paperwork

Copy to Payroll

Initials

Date

Copy to HR

Copy to Comptroller

Copy for BOS Agenda



MISSISSIPPI STATE
UNIVERSITY[™]
EXTENSION SERVICE

Center for Government & Community Development

September 22, 2014

Kay Pace
P O Box 113
Canton, Mississippi 39046

Dear Kay Pace:

On behalf of the Advisory Board, the Center for Government and Community Development is providing notification of your current certification status within the legislatively-mandated Mississippi Tax Collector Education and Certification Program. To date, you currently possess the following level(s) of certification:

Collector of Revenue I (CRI)
Collector of Revenue II (CRII)

Effective October 1, 2014 as provided in Section 27-1-51 of the Mississippi Code, you may now qualify for an annual increase:

(6)(a) When any tax collector or deputy tax collector holds a valid certificate of educational recognition from the Education and Certification Board as established by Section 27-1-67 by attaining certification as a Collector of Revenue I (CR1), he shall receive an additional Two Thousand Dollars (\$2,000.00) annually beginning the next fiscal year after completion.

(6)(b) When any tax collector or deputy tax collector holds a valid certificate of educational recognition from the Education and Certification Board as established by Section 27-1-67 by attaining certification as a Collector of Revenue II (CR 2), he shall receive an additional Two Thousand Dollars (\$ 2,000.00) annually beginning the next fiscal year after completion.

If you have any questions, please feel free to contact me at tnorwood@ext.msstate.edu.

Sincerely,

Terence Norwood
Extension Instructor

Cooperative Extension Service • Mississippi State University
Box 9643 • Mississippi State, MS 39762-9643
Phone (662) 325-3141 • Fax (662) 325-8954 • E-mail: gcd@ext.msstate.edu

Mississippi State University, United States Department of Agriculture, Counties Cooperating
Discrimination based upon race, color, religion, sex, national origin, age, disability, or veteran status
is a violation of federal and state law and MSU policy and will not be tolerated. Discrimination based upon
sexual orientation or group affiliation is a violation of MSU policy and will not be tolerated.



**MISSISSIPPI STATE
UNIVERSITY™
EXTENSION SERVICE**

Center for Government & Community Development

Center for Government and Community Development

C: President, Board of Supervisors, Madison County
Chancery Clerk, Madison County
Pat Dendy, MS Office of the State Auditor

Cooperative Extension Service • Mississippi State University
Box 9643 • Mississippi State, MS 39762-9643
Phone (662) 325-3141 • Fax (662) 325-8954 • E-mail: gcd@ext.msstate.edu

Mississippi State University, United States Department of Agriculture, Counties Cooperating
Discrimination based upon race, color, religion, sex, national origin, age, disability, or veteran status
is a violation of federal and state law and MSU policy and will not be tolerated. Discrimination based upon
sexual orientation or group affiliation is a violation of MSU policy and will not be tolerated.

104

MADISON COUNTY
PERSONNEL ACTION

Department Tax Collector Employee Name Johnson Debra
Job title Head Deputy Collector Employee SS # _____
Effective Date Bookkeeper 10-1-14

Hire

Full-time Part-time Temporary Hourly Salaried

Position: _____ new position or replacement if so, whom? _____

Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____

Rate of Pay \$ _____ Rate of Pay \$ 66,698.00

yearly

Termination

- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Kay Pace Signature [Signature] Date 9-18-14

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____



MISSISSIPPI STATE
UNIVERSITY

EXTENSION SERVICE

Center for Government & Community Development

September 22, 2014

Debra Johnson
P O Box 113
Canton, Mississippi 39046

Dear Debra Johnson:

On behalf of the Advisory Board, the Center for Government and Community Development is providing notification of your current certification status within the legislatively-mandated Mississippi Tax Collector Education and Certification Program. To date, you currently possess the following level(s) of certification:

Collector of Revenue I (CRI)
Collector of Revenue II (CRII)

Effective October 1, 2014 as provided in Section 27-1-51 of the Mississippi Code, you may now qualify for an annual increase:

(6)(a) When any tax collector or deputy tax collector holds a valid certificate of educational recognition from the Education and Certification Board as established by Section 27-1-67 by attaining certification as a Collector of Revenue I (CR1), he shall receive an additional Two Thousand Dollars (\$2,000.00) annually beginning the next fiscal year after completion.

(6)(b) When any tax collector or deputy tax collector holds a valid certificate of educational recognition from the Education and Certification Board as established by Section 27-1-67 by attaining certification as a Collector of Revenue II (CR 2), he shall receive an additional Two Thousand Dollars (\$ 2,000.00) annually beginning the next fiscal year after completion.

If you have any questions, please feel free to contact me at tnorwood@ext.msstate.edu.

Sincerely,

Terence Norwood
Extension Instructor
Center for Government and Community Development

Cooperative Extension Service • Mississippi State University
Box 9643 • Mississippi State, MS 39762-9643
Phone (662) 325-3141 • Fax (662) 325-8954 • E-mail: gcd@ext.msstate.edu

Mississippi State University, United States Department of Agriculture, Counties Cooperating
Discrimination based upon race, color, religion, sex, national origin, age, disability, or veteran status
is a violation of federal and state law and MSU policy and will not be tolerated. Discrimination based upon
sexual orientation or group affiliation is a violation of MSU policy and will not be tolerated.



MISSISSIPPI STATE
UNIVERSITYTM

EXTENSION SERVICE

Center for Government & Community Development

C: President, Board of Supervisors, Madison County
Chancery Clerk, Madison County
Pat Dendy, MS Office of the State Auditor

Cooperative Extension Service • Mississippi State University

Box 9643 • Mississippi State, MS 39762-9643

Phone (662) 325-3141 • Fax (662) 325-8954 • E-mail: gcd@ext.msstate.edu

Mississippi State University, United States Department of Agriculture, Counties Cooperating
Discrimination based upon race, color, religion, sex, national origin, age, disability, or veteran status
is a violation of federal and state law and MSU policy and will not be tolerated. Discrimination based upon
sexual orientation or group affiliation is a violation of MSU policy and will not be tolerated.

104

MADISON COUNTY
PERSONNEL ACTION

Department Tax Collector Employee Name Johnson LaJuana Y
Job title Deputy Collector Employee SS # _____
Effective Date 10-1-14

Hire

Full-time Part-time Temporary Hourly Salaried

Position: _____ new position or replacement if so, whom? _____

Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____

Rate of Pay \$ _____ Rate of Pay \$ 31,989.00

yearly

Termination

- Death
- Dismissed
- Resigned
- Retired

Documentation Attached

Approval of Elected Official or Department Head

Printed Name Kay Pace Signature [Signature] Date 9-18-14

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____



**MISSISSIPPI STATE
UNIVERSITY
EXTENSION SERVICE**

Center for Government & Community Development

September 22, 2014

LaJuana Johnson
171 Cobblestone Dr
Madison, Mississippi 39110

Dear LaJuana Johnson:

On behalf of the Advisory Board, the Center for Government and Community Development is providing notification of your current certification status within the legislatively-mandated Mississippi Tax Collector Education and Certification Program. To date, you currently possess the following level(s) of certification:

**Collector of Revenue I (CRI)
Collector of Revenue II (CRII)**

Effective October 1, 2014 as provided in Section 27-1-51 of the Mississippi Code, you may now qualify for an annual increase:

(6)(a) When any tax collector or deputy tax collector holds a valid certificate of educational recognition from the Education and Certification Board as established by Section 27-1-67 by attaining certification as a Collector of Revenue I (CR1), he shall receive an additional Two Thousand Dollars (\$2,000.00) annually beginning the next fiscal year after completion.

(6)(b) When any tax collector or deputy tax collector holds a valid certificate of educational recognition from the Education and Certification Board as established by Section 27-1-67 by attaining certification as a Collector of Revenue II (CR 2), he shall receive an additional Two Thousand Dollars (\$ 2,000.00) annually beginning the next fiscal year after completion.

If you have any questions, please feel free to contact me at tnorwood@ext.msstate.edu.

Sincerely,

Terence Norwood
Extension Instructor
Center for Government and Community Development

Cooperative Extension Service • Mississippi State University
Box 9643 • Mississippi State, MS 39762-9643
Phone (662) 325-3141 • Fax (662) 325-8954 • E-mail: gcd@ext.msstate.edu

Mississippi State University, United States Department of Agriculture, Counties Cooperating
Discrimination based upon race, color, religion, sex, national origin, age, disability, or veteran status
is a violation of federal and state law and MSU policy and will not be tolerated. Discrimination based upon
sexual orientation or group affiliation is a violation of MSU policy and will not be tolerated.



MISSISSIPPI STATE
UNIVERSITY™

EXTENSION SERVICE

Center for Government & Community Development

C: President, Board of Supervisors, Madison County
Chancery Clerk, Madison County
Pat Dendy, MS Office of the State Auditor

Cooperative Extension Service • Mississippi State University

Box 9643 • Mississippi State, MS 39762-9643

Phone (662) 325-3141 • Fax (662) 325-8954 • E-mail: gcd@ext.msstate.edu

Mississippi State University, United States Department of Agriculture, Counties Cooperating
Discrimination based upon race, color, religion, sex, national origin, age, disability, or veteran status
is a violation of federal and state law and MSU policy and will not be tolerated. Discrimination based upon
sexual orientation or group affiliation is a violation of MSU policy and will not be tolerated.

104

MADISON COUNTY
PERSONNEL ACTION

Department Tax Collector Employee Name NASON DEBRA
Job title Deputy Collector Employee SS # _____
Effective Date _____

Hire

Full-time Part-time Temporary Hourly Salaried

Position: _____ new position
or replacement if so, whom? _____

Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____

Rate of Pay \$ _____ Rate of Pay \$ 31,935.00

yes

Termination

- Death
- Dismissed
- Resigned
- Retired

Documentation Attached

Approval of Elected Official or Department Head

Printed Name Kay Paine Signature [Signature] Date 9-18-14

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____



**MISSISSIPPI STATE
UNIVERSITYTM
EXTENSION SERVICE**

Center for Government & Community Development

September 22, 2014

Debra Nason
146 W. Center ST (P O Box 113
Canton, Mississippi 39046

Dear Debra Nason:

On behalf of the Advisory Board, the Center for Government and Community Development is providing notification of your current certification status within the legislatively-mandated Mississippi Tax Collector Education and Certification Program. To date, you currently possess the following level(s) of certification:

**Collector of Revenue I (CRI)
Collector of Revenue II (CRII)**

Effective October 1, 2014 as provided in Section 27-1-51 of the Mississippi Code, you may now qualify for an annual increase:

(6)(a) When any tax collector or deputy tax collector holds a valid certificate of educational recognition from the Education and Certification Board as established by Section 27-1-67 by attaining certification as a Collector of Revenue I (CR1), he shall receive an additional Two Thousand Dollars (\$2,000.00) annually beginning the next fiscal year after completion.

(6)(b) When any tax collector or deputy tax collector holds a valid certificate of educational recognition from the Education and Certification Board as established by Section 27-1-67 by attaining certification as a Collector of Revenue II (CR 2), he shall receive an additional Two Thousand Dollars (\$ 2,000.00) annually beginning the next fiscal year after completion.

If you have any questions, please feel free to contact me at tnorwood@ext.msstate.edu.

Sincerely,

Terence Norwood
Extension Instructor
Center for Government and Community Development

Cooperative Extension Service • Mississippi State University
Box 9643 • Mississippi State, MS 39762-9643
Phone (662) 325-3141 • Fax (662) 325-8954 • E-mail: gcd@ext.msstate.edu

Mississippi State University, United States Department of Agriculture, Counties Cooperating
Discrimination based upon race, color, religion, sex, national origin, age, disability, or veteran status
is a violation of federal and state law and MSU policy and will not be tolerated. Discrimination based upon
sexual orientation or group affiliation is a violation of MSU policy and will not be tolerated.



**MISSISSIPPI STATE
UNIVERSITY™
EXTENSION SERVICE**

Center for Government & Community Development

C: President, Board of Supervisors, Madison County
Chancery Clerk, Madison County
Pat Dendy, MS Office of the State Auditor

Cooperative Extension Service • Mississippi State University

Box 9643 • Mississippi State, MS 39762-9643

Phone (662) 325-3141 • Fax (662) 325-8954 • E-mail: gcd@ext.msstate.edu

Mississippi State University, United States Department of Agriculture, Counties Cooperating
Discrimination based upon race, color, religion, sex, national origin, age, disability, or veteran status
is a violation of federal and state law and MSU policy and will not be tolerated. Discrimination based upon
sexual orientation or group affiliation is a violation of MSU policy and will not be tolerated.

MADISON COUNTY
PERSONNEL ACTION

104
Department Tax Collector Employee Name Rayburn Myrtle D
Job title Deputy Collector Employee SS # _____
Effective Date 10-1-14

Hire
Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement if so, whom? _____
Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion
From Position: _____ To Position: _____
Rate of Pay \$ _____ Rate of Pay \$ 43,167.00
yearly

Termination
 Death
 Dismissed
 Resigned
 Retired
 Documentation Attached

Approval of Elected Official or Department Head
Printed Name Kay Pace Signature [Signature] Date 9-18-14

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____



MISSISSIPPI STATE
UNIVERSITY™

EXTENSION SERVICE

Center for Government & Community Development

September 22, 2014

Myrtle Rayburn
P O Box 113
Canton, Mississippi 39046

Dear Myrtle Rayburn:

On behalf of the Advisory Board, the Center for Government and Community Development is providing notification of your current certification status within the legislatively-mandated Mississippi Tax Collector Education and Certification Program. To date, you currently possess the following level(s) of certification:

Collector of Revenue I (CRI)

Effective October 1, 2014 as provided in Section 27-1-51 of the Mississippi Code, you may now qualify for an annual increase:

(6)(a) When any tax collector or deputy tax collector holds a valid certificate of educational recognition from the Education and Certification Board as established by Section 27-1-67 by attaining certification as a Collector of Revenue I (CR1), he shall receive an additional Two Thousand Dollars (\$2,000.00) annually beginning the next fiscal year after completion.

If you have any questions, please feel free to contact me at tnorwood@ext.msstate.edu.

Sincerely,

Terence Norwood
Extension Instructor
Center for Government and Community Development

C: President, Board of Supervisors, Madison County
Chancery Clerk, Madison County
Pat Dendy, MS Office of the State Auditor

Cooperative Extension Service • Mississippi State University
Box 9643 • Mississippi State, MS 39762-9643
Phone (662) 325-3141 • Fax (662) 325-8954 • E-mail: gcd@ext.msstate.edu

Mississippi State University, United States Department of Agriculture, Counties Cooperating
Discrimination based upon race, color, religion, sex, national origin, age, disability, or veteran status
is a violation of federal and state law and MSU policy and will not be tolerated. Discrimination based upon
sexual orientation or group affiliation is a violation of MSU policy and will not be tolerated.

MADISON COUNTY
PERSONNEL ACTION

104
Department

Tax Collector

Employee Name

Sullivan Laura

Job title

Deputy Collector

Employee SS #

Effective Date

10-1-14

Hire

Full-time

Part-time

Temporary

Hourly

Salaried

Position:

new position
or replacement

if so, whom?

Rate of Pay

\$ _____

Job references checked (if applicable)

Background checked (if applicable)

Driving Record checked (if applicable)

Promotion

From Position:

To Position:

Rate of Pay

\$ _____

Rate of Pay

\$ 31,065.00

yearly

Termination

Death

Dismissed

Resigned

Retired

Documentation Attached

Approval of Elected Official or Department Head

Printed Name

Kay Pace

Signature

[Signature]

Date

9-18-14

Forward to Administration for Paperwork Processing

Administrative paperwork

Copy to Payroll

Initials

Date

Copy to HR

Copy to Comptroller

Copy for BOS Agenda



MISSISSIPPI STATE
UNIVERSITY
EXTENSION SERVICE

Center for Government & Community Development

September 22, 2014

Laura Sullivan
146 W. Center ST
Canton, Mississippi 39046

Dear Laura Sullivan:

On behalf of the Advisory Board, the Center for Government and Community Development is providing notification of your current certification status within the legislatively-mandated Mississippi Tax Collector Education and Certification Program. To date, you currently possess the following level(s) of certification:

Collector of Revenue I (CRI)
Collector of Revenue II (CRII)

Effective October 1, 2014 as provided in Section 27-1-51 of the Mississippi Code, you may now qualify for an annual increase:

(6)(a) When any tax collector or deputy tax collector holds a valid certificate of educational recognition from the Education and Certification Board as established by Section 27-1-67 by attaining certification as a Collector of Revenue I (CR1), he shall receive an additional Two Thousand Dollars (\$2,000.00) annually beginning the next fiscal year after completion.

(6)(b) When any tax collector or deputy tax collector holds a valid certificate of educational recognition from the Education and Certification Board as established by Section 27-1-67 by attaining certification as a Collector of Revenue II (CR 2), he shall receive an additional Two Thousand Dollars (\$ 2,000.00) annually beginning the next fiscal year after completion.

If you have any questions, please feel free to contact me at tnorwood@ext.msstate.edu.

Sincerely,

Terence Norwood
Extension Instructor
Center for Government and Community Development

Cooperative Extension Service • Mississippi State University
Box 9643 • Mississippi State, MS 39762-9643
Phone (662) 325-3141 • Fax (662) 325-8954 • E-mail: gcd@ext.msstate.edu

Mississippi State University, United States Department of Agriculture, Counties Cooperating
Discrimination based upon race, color, religion, sex, national origin, age, disability, or veteran status
is a violation of federal and state law and MSU policy and will not be tolerated. Discrimination based upon
sexual orientation or group affiliation is a violation of MSU policy and will not be tolerated.



MISSISSIPPI STATE
UNIVERSITY™

EXTENSION SERVICE

Center for Government & Community Development

C: President, Board of Supervisors, Madison County
Chancery Clerk, Madison County
Pat Dendy, MS Office of the State Auditor

Cooperative Extension Service • Mississippi State University

Box 9643 • Mississippi State, MS 39762-9643

Phone (662) 325-3141 • Fax (662) 325-8954 • E-mail: gcd@ext.msstate.edu

Mississippi State University, United States Department of Agriculture, Counties Cooperating
Discrimination based upon race, color, religion, sex, national origin, age, disability, or veteran status
is a violation of federal and state law and MSU policy and will not be tolerated. Discrimination based upon
sexual orientation or group affiliation is a violation of MSU policy and will not be tolerated.

104

MADISON COUNTY
PERSONNEL ACTION

Department Tax Collector Employee Name Butler Lori
Job title Deputy Collector + Cashier Employee SS # _____
Effective Date 10-1-14

Hire

Full-time Part-time Temporary Hourly Salaried

Position: _____ new position or replacement if so, whom? _____

Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____

Rate of Pay \$ _____ Rate of Pay \$ 45,256.00
yearly

Termination

- Death
- Dismissed
- Resigned
- Retired

Documentation Attached

Approval of Elected Official or Department Head

Printed Name

Kay Pace

Signature

(Signature)

Date

9-18-14

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____



MISSISSIPPI STATE
UNIVERSITY
EXTENSION SERVICE

Center for Government & Community Development

September 22, 2014

Lori Butler
146 W Center St (p o box 113)
Canton, Mississippi 39046

Dear Lori Butler:

On behalf of the Advisory Board, the Center for Government and Community Development is providing notification of your current certification status within the legislatively-mandated Mississippi Tax Collector Education and Certification Program. To date, you currently possess the following level(s) of certification:

Collector of Revenue I (CRI)

Effective October 1, 2014 as provided in Section 27-1-51 of the Mississippi Code, you may now qualify for an annual increase:

(6)(a) When any tax collector or deputy tax collector holds a valid certificate of educational recognition from the Education and Certification Board as established by Section 27-1-67 by attaining certification as a Collector of Revenue I (CR1), he shall receive an additional Two Thousand Dollars (\$2,000.00) annually beginning the next fiscal year after completion.

If you have any questions, please feel free to contact me at tnorwood@ext.msstate.edu.

Sincerely,

Terence Norwood
Extension Instructor
Center for Government and Community Development

C: President, Board of Supervisors, Madison County
Chancery Clerk, Madison County
Pat Dendy, MS Office of the State Auditor

Cooperative Extension Service • Mississippi State University
Box 9643 • Mississippi State, MS 39762-9643
Phone (662) 325-3141 • Fax (662) 325-8954 • E-mail: gcd@ext.msstate.edu

Mississippi State University, United States Department of Agriculture, Counties Cooperating
Discrimination based upon race, color, religion, sex, national origin, age, disability, or veteran status
is a violation of federal and state law and MSU policy and will not be tolerated. Discrimination based upon
sexual orientation or group affiliation is a violation of MSU policy and will not be tolerated.

104

MADISON COUNTY
PERSONNEL ACTION

Department Tax Collector Employee Name COBB Gene P
Job title Deputy Collector Employee SS # _____
Effective Date 10-1-14

Hire

Full-time Part-time Temporary Hourly Salaried

Position: _____ new position or replacement if so, whom? _____

Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____

Rate of Pay \$ _____ Rate of Pay \$ 32,509.00

yearly

Termination

- Death
- Dismissed
- Resigned
- Retired

Documentation Attached

Approval of Elected Official or Department Head

Printed Name Kay Pace Signature [Signature] Date 9-18-14

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____



MISSISSIPPI STATE
UNIVERSITY
EXTENSION SERVICE

Center for Government & Community Development

September 22, 2014

Paulette Cobb
P O Box 113
Canton, Mississippi 39046

Dear Paulette Cobb:

On behalf of the Advisory Board, the Center for Government and Community Development is providing notification of your current certification status within the legislatively-mandated Mississippi Tax Collector Education and Certification Program. To date, you currently possess the following level(s) of certification:

Collector of Revenue I (CRI)

Effective October 1, 2014 as provided in Section 27-1-51 of the Mississippi Code, you may now qualify for an annual increase:

(6)(a) When any tax collector or deputy tax collector holds a valid certificate of educational recognition from the Education and Certification Board as established by Section 27-1-67 by attaining certification as a Collector of Revenue I (CR1), he shall receive an additional Two Thousand Dollars (\$2,000.00) annually beginning the next fiscal year after completion.

If you have any questions, please feel free to contact me at tnorwood@ext.msstate.edu.

Sincerely,

Terence Norwood
Extension Instructor
Center for Government and Community Development

C: President, Board of Supervisors, Madison County
Chancery Clerk, Madison County
Pat Dendy, MS Office of the State Auditor

Cooperative Extension Service • Mississippi State University
Box 9643 • Mississippi State, MS 39762-9643
Phone (662) 325-3141 • Fax (662) 325-8954 • E-mail: gcd@ext.msstate.edu

Mississippi State University, United States Department of Agriculture, Counties Cooperating
Discrimination based upon race, color, religion, sex, national origin, age, disability, or veteran status
is a violation of federal and state law and MSU policy and will not be tolerated. Discrimination based upon
sexual orientation or group affiliation is a violation of MSU policy and will not be tolerated.

104

MADISON COUNTY
PERSONNEL ACTION

Department Tax Collector Employee Name DuVall Lisa
Job title Deputy Collector Employee SS # _____
Effective Date 10-1-14

Hire
Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement if so, whom? _____
Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion
From Position: _____ To Position: _____
Rate of Pay \$ _____ Rate of Pay \$ 46,467.00
yearly

Termination
 Death
 Dismissed
 Resigned
 Retired
 Documentation Attached

Approval of Elected Official or Department Head
Printed Name Kay Pace Signature [Signature] Date 9-18-14

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____



**MISSISSIPPI STATE
UNIVERSITY™
EXTENSION SERVICE**

Center for Government & Community Development

September 22, 2014

Lisa Duvall
896 Gluckstadt Rd
Madison, Mississippi 39110

Dear Lisa Duvall:

On behalf of the Advisory Board, the Center for Government and Community Development is providing notification of your current certification status within the legislatively-mandated Mississippi Tax Collector Education and Certification Program. To date, you currently possess the following level(s) of certification:

Collector of Revenue I (CRI)

Effective October 1, 2014 as provided in Section 27-1-51 of the Mississippi Code, you may now qualify for an annual increase:

(6)(a) When any tax collector or deputy tax collector holds a valid certificate of educational recognition from the Education and Certification Board as established by Section 27-1-67 by attaining certification as a Collector of Revenue I (CR1), he shall receive an additional Two Thousand Dollars (\$2,000.00) annually beginning the next fiscal year after completion.

If you have any questions, please feel free to contact me at tnorwood@ext.msstate.edu.

Sincerely,

Terence Norwood
Extension Instructor
Center for Government and Community Development

C: President, Board of Supervisors, Madison County
Chancery Clerk, Madison County
Pat Dendy, MS Office of the State Auditor

Cooperative Extension Service • Mississippi State University
Box 9643 • Mississippi State, MS 39762-9643
Phone (662) 325-3141 • Fax (662) 325-8954 • E-mail: gcd@ext.msstate.edu

Mississippi State University, United States Department of Agriculture, Counties Cooperating
Discrimination based upon race, color, religion, sex, national origin, age, disability, or veteran status
is a violation of federal and state law and MSU policy and will not be tolerated. Discrimination based upon
sexual orientation or group affiliation is a violation of MSU policy and will not be tolerated.

MADISON COUNTY
PERSONNEL ACTION

104
Department Tax Collector Employee Name Winn Brenda Y
Job title Deputy Collector Employee SS # _____
Effective Date 10-1-14

Hire

Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement if so, whom? _____

Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
Rate of Pay \$ _____ Rate of Pay \$ 30,866.00
yearly

Termination

- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Kay Pace Signature [Signature] Date 9-18-14

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____



MISSISSIPPI STATE
UNIVERSITY[™]
EXTENSION SERVICE

Center for Government & Community Development

September 22, 2014

Brenda Winn
171 Cobblestone Dr
Madison, Mississippi 39110

Dear Brenda Winn:

On behalf of the Advisory Board, the Center for Government and Community Development is providing notification of your current certification status within the legislatively-mandated Mississippi Tax Collector Education and Certification Program. To date, you currently possess the following level(s) of certification:

Collector of Revenue I (CRI)

Effective October 1, 2014 as provided in Section 27-1-51 of the Mississippi Code, you may now qualify for an annual increase:

(6)(a) When any tax collector or deputy tax collector holds a valid certificate of educational recognition from the Education and Certification Board as established by Section 27-1-67 by attaining certification as a Collector of Revenue I (CR1), he shall receive an additional Two Thousand Dollars (\$2,000.00) annually beginning the next fiscal year after completion.

If you have any questions, please feel free to contact me at tnorwood@ext.msstate.edu.

Sincerely,

Terence Norwood
Extension Instructor
Center for Government and Community Development

C: President, Board of Supervisors, Madison County
Chancery Clerk, Madison County
Pat Dendy, MS Office of the State Auditor

Cooperative Extension Service • Mississippi State University
Box 9643 • Mississippi State, MS 39762-9643
Phone (662) 325-3141 • Fax (662) 325-8954 • E-mail: gcd@ext.msstate.edu

Mississippi State University, United States Department of Agriculture, Counties Cooperating
Discrimination based upon race, color, religion, sex, national origin, age, disability, or veteran status
is a violation of federal and state law and MSU policy and will not be tolerated. Discrimination based upon
sexual orientation or group affiliation is a violation of MSU policy and will not be tolerated.

MADISON COUNTY
PERSONNEL ACTION

104
Department

Tax Collector

Employee Name

Woodard Shelia

Job title

Deputy Collector

Employee SS #

Effective Date

10-1-14

Hire

Full-time

Part-time

Temporary

Hourly

Salaried

Position:

new position
or replacement

if so, whom?

Rate of Pay

\$

Job references checked (if applicable)

Background checked (if applicable)

Driving Record checked (if applicable)

Promotion

From Position:

To Position:

Rate of Pay

\$

Rate of Pay

\$ 33,544.00

yearly

Termination

Death

Dismissed

Resigned

Retired

Documentation Attached

Approval of Elected Official or Department Head

Printed Name

Kay Pace

Signature

[Signature]

Date

9-18-14

Forward to Administration for Paperwork Processing

Administrative paperwork

Copy to Payroll

Initials

Date

Copy to HR

Copy to Comptroller

Copy for BOS Agenda



MISSISSIPPI STATE
UNIVERSITY
EXTENSION SERVICE

Center for Government & Community Development

September 22, 2014

Shelia Woodward
171 Cobblestone Dr
Madison, Mississippi 39110

Dear Shelia Woodward:

On behalf of the Advisory Board, the Center for Government and Community Development is providing notification of your current certification status within the legislatively-mandated Mississippi Tax Collector Education and Certification Program. To date, you currently possess the following level(s) of certification:

Collector of Revenue I (CRI)

Effective October 1, 2014 as provided in Section 27-1-51 of the Mississippi Code, you may now qualify for an annual increase:

(6)(a) When any tax collector or deputy tax collector holds a valid certificate of educational recognition from the Education and Certification Board as established by Section 27-1-67 by attaining certification as a Collector of Revenue I (CRI), he shall receive an additional Two Thousand Dollars (\$2,000.00) annually beginning the next fiscal year after completion.

If you have any questions, please feel free to contact me at tnorwood@ext.msstate.edu.

Sincerely,

Terence Norwood
Extension Instructor
Center for Government and Community Development

C: President, Board of Supervisors, Madison County
Chancery Clerk, Madison County
Pat Dendy, MS Office of the State Auditor

Cooperative Extension Service • Mississippi State University
Box 9643 • Mississippi State, MS 39762-9643
Phone (662) 325-3141 • Fax (662) 325-8954 • E-mail: gcd@ext.msstate.edu

Mississippi State University, United States Department of Agriculture, Counties Cooperating
Discrimination based upon race, color, religion, sex, national origin, age, disability, or veteran status
is a violation of federal and state law and MSU policy and will not be tolerated. Discrimination based upon
sexual orientation or group affiliation is a violation of MSU policy and will not be tolerated.

104

MADISON COUNTY
PERSONNEL ACTION

Department Tax Collector Employee Name Baldwin Sally
Job title Deputy Collector Employee SS # _____
Effective Date 10-1-14

Hire

Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement if so, whom? _____
Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
Rate of Pay \$ _____ Rate of Pay \$ 49,646.00
yearly

Termination

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Kay Pace Signature [Signature] Date 9-18-14

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____



MISSISSIPPI STATE
UNIVERSITY
EXTENSION SERVICE

Center for Government & Community Development

September 22, 2014

Sally Baldwin
P O Box 113
Canton, Mississippi 39046

Dear Sally Baldwin:

On behalf of the Advisory Board, the Center for Government and Community Development is providing notification of your current certification status within the legislatively-mandated Mississippi Tax Collector Education and Certification Program. To date, you currently possess the following level(s) of certification:

Collector of Revenue I (CRI)

Effective October 1, 2014 as provided in Section 27-1-51 of the Mississippi Code, you may now qualify for an annual increase:

(6)(a) When any tax collector or deputy tax collector holds a valid certificate of educational recognition from the Education and Certification Board as established by Section 27-1-67 by attaining certification as a Collector of Revenue I (CR1), he shall receive an additional Two Thousand Dollars (\$2,000.00) annually beginning the next fiscal year after completion.

If you have any questions, please feel free to contact me at tnorwood@ext.msstate.edu.

Sincerely,

Terence Norwood
Extension Instructor
Center for Government and Community Development

C: President, Board of Supervisors, Madison County
Chancery Clerk, Madison County
Pat Dendy, MS Office of the State Auditor

Cooperative Extension Service • Mississippi State University
Box 9643 • Mississippi State, MS 39762-9643
Phone (662) 325-3141 • Fax (662) 325-8954 • E-mail: gcd@ext.msstate.edu

Mississippi State University, United States Department of Agriculture, Counties Cooperating
Discrimination based upon race, color, religion, sex, national origin, age, disability, or veteran status
is a violation of federal and state law and MSU policy and will not be tolerated. Discrimination based upon
sexual orientation or group affiliation is a violation of MSU policy and will not be tolerated.

MADISON COUNTY
PERSONNEL ACTION

Department District Attorney Employee Name Redonna Burns
Job title _____ Employee SS # 68
Effective Date 10-1-2014

Hire

Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement if so, whom? _____
Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
Rate of Pay \$ 5,300.64 Rate of Pay \$ 5567.81

Termination

- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name See attachment Signature _____ Date _____

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

Shelton Vance

From: Sharon Jernigan <sjernigan@rankincounty.org>
Sent: Monday, September 22, 2014 3:33 PM
To: Shelton Vance
Subject: Redonna Burns

Hey Shelton,

Just a reminder that Redonna will receive a \$3200 raise effective October 1, 2014 to be reimbursed by the DA's office. I know I previously sent this but it was on my "reminder" list. You'll understand when you get old ---

Have a good day,

Sharon

County confidentiality disclaimer: The information contained or attached in this electronic message is confidential and may be legally privileged. It is intended solely for the addressee. If you are not the intended recipient, any disclosure, copying, or distribution of the message, or any action or omission taken by you in reliance on it, is prohibited and may be unlawful. Please immediately contact the sender if you have received this message in error. Thank you. In addition, this message has been scanned by Rankin County's spam and virus protection services.

County confidentiality and security disclaimer: Email messages are not confidential when sent to addresses outside of Rankin County. Please do not reply with or include any information that you consider to be confidential or sensitive in nature which includes but is not limited to: social security numbers, login or passwords, or private constituent data.

MADISON COUNTY
PERSONNEL ACTION

Department Madison County Detention Center Employee Name Sylvia A. Thompson
Job title Detention Officer Employee SS # 5094
Effective Date 9/29/2014

Hire

Full-time Part-time Temporary Hourly Salaried

Position: _____ new position or replacement

If so, whom? Malcolm McNeal

Rate of Pay \$ 11.96

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
Rate of Pay \$ _____ Rate of Pay \$ _____

Termination

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Mayor Chuck McNeal Signature Chuck McNeal Date 09/23/2014

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Department Madison County Detention Center Employee Name John Wallace
Job title Detention Officer Employee # _____
Effective Date 09-29-2014

Hire

Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement if so, whom? Tyler Squires
Rate of Pay \$16.96

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
Rate of Pay \$ _____ Rate of Pay \$ _____

Termination

- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Mayor Chuck McNeal Signature [Signature] Date 09-23-2014

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Department

Madison County SO

Employee Name

Kaylin Brooks

Job title

Dispatcher

Employee SS #

xxx-xx-9780

Effective Date

9/23/14

Hire

Full-time

Part-time

Temporary

Hourly

Salaried

Position:

Dispatcher

new position
or replacement

if so, whom?

Mattie Webster

Rate of Pay

\$ 12.95

Job references checked (if applicable)

Background checked (if applicable)

Driving Record checked (if applicable)

Promotion

From Position:

To Position:

Rate of Pay

\$ _____

Rate of Pay

\$ _____

Termination

Death

Dismissed

Resigned

Retired

Documentation Attached

Approval of Elected Official or Department Head

Printed Name

Jeremy Williams

Signature

[Signature]

Date

9-18-14

Forward to Administration for Paperwork Processing

Administrative paperwork

Initials

Date

Copy to Payroll

Copy to HR

Copy to Comptroller

Copy for BOS Agenda

MADISON COUNTY
PERSONNEL ACTION

Department Madison County Detention Center Employee Name Marquez Lacey
Job title Detention Officer Employee # 2840
Effective Date 07/29/2014

Hire

Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement if so, whom? _____
Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
Rate of Pay \$ 11.96 Rate of Pay \$ 12.88
fulfilled one year

Termination

- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Mayor Chuck McNeal Signature Chuck McNeal Date 09/11/2014

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Department Madison County Detention Center Employee Name William H. Irwin
Job title Detention Officer Employee # 2602
Effective Date 08-12-2014

Hire

Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement if so, whom?
Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
Rate of Pay \$11.96 Rate of Pay \$12.88
fulfilled one year

Termination

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Mayor Chuck Mellet Signature [Signature] Date 9-11-2014

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Department Road Department Employee Name Edwin Ephrom
Job title Light Equip. Operator Employee SS # _____
Effective Date 10/1/2014

Hire

Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement if so, whom? _____
Rate of Pay \$11.00 hour

Job references checked (if applicable)
 Background checked (if applicable)
 Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
Rate of Pay \$ _____ Rate of Pay \$ _____

Termination

Death
 Dismissed
 Resigned
 Retired
 Documentation Attached

Approval of Elected Official or Department Head

Printed Name Lawrence Morris Signature Lawrence L. Morris Date 9/26/2014

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Department Road Department Employee Name Antonio Thomas
Job title Light Equip. Operator Employee SS # _____
Effective Date 10/1/2014

Hire

Full-time Part-time Temporary Hourly Salaried

Position: _____ new position
or replacement if so, whom? _____

Rate of Pay \$11.00 hr

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
Rate of Pay \$ _____ Rate of Pay \$ _____

Termination

- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Lawrence Morris Signature Lawrence L. Morris Date 9/26/2014

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____